

Patron Code of Library Courtesy

ORIGINATING DEPARTMENT: COMMUNITY SERVICES

ADOPTED: January 1, 2007

DIVISION: Libraries and History

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PURPOSE: The Patron Code of Library Courtesy provides guidelines for behaviors that will allow all patrons to utilize the facility for their various needs and ensure the safety and comfort of patrons and staff.

PROCEDURE:

- Patrons of all ages must adhere to the Charlotte County Facility Rules posted throughout the building.
- Patrons are encouraged to use cell phones in a courteous manner.
- Food and covered drinks are allowed. Please ensure your area of usage is properly cleaned upon departure.
- Patrons should refrain from using excessively loud, obscene, or abusive language.
- Children under the age of 10 should be supervised by an adult or responsible caregiver at least 12 years of age.
- Library staff is not responsible if youth leave the property unattended.
- If a child under the age of 10 is left unattended or does not have transportation at the time of library closing, library staff will attempt to contact the caregiver or parent. If they cannot be contacted, library staff will contact law enforcement.



Library and History Division Manager

MAY 5, 2023

Date



Department Director

May 5, 2023

Date

SCHEDULED REVIEW DATE: As Needed

AMENDED: May 4, 2023